

475 55-3319

Per. 13
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DEC 15 1955

MEMORANDUM FOR: Director of Personnel

SUBJECT: Clearance of Officers Prior to Assignment to the Agency

1. The present practice of obtaining the assignment of officer personnel before clearance has been completed is costly and potentially embarrassing to the individual concerned if he is subsequently disqualified for service with the Agency. In the interest of economy and of avoiding potential embarrassment to the individuals concerned, it appears desirable to work out a plan for accomplishing necessary clearances before an officer's orders are requested.

2. Such a plan would require agreement from the Service concerned to hold the individual for a reasonable processing period and temporary duty orders to Washington for each officer nominated to accomplish medical examination, security interview, and interviews with the operating officials concerned. The Services should be reimbursed for the expense of such temporary duty.

3. It is requested that you develop the details of such a procedure with appropriate coordination with the Services and with Agency offices of direct concern (Medical Staff, Office of Security, and Office of the Comptroller). It is understood that arrangements have already been worked out with the Army for holding officers and ordering them to Washington for temporary duty. If these arrangements are working satisfactorily, they may be suitable for the other Services.

OP/MPD/██████:jes (1 Dec 55)
Rewritten: OP/██████:pe (14 Dec 55)

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L. K. WHITE
Deputy Director
(Support)

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